

THE COAST GUARD CIVILIAN EMPLOYEE OF THE YEAR, THE
NONAPPROPRIATED FUND EMPLOYEE OF THE YEAR AND THE AUXILIARIST
PERSON OF THE YEAR PROGRAMS
ALCOAST 010/07

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FM COMDT COGARD WASHINGTON DC//CG-1//
TO ALCOAST
BT

UNCLAS //N12451//
ALCOAST 010/07
COMDTNOTE 12451

SUBJ: THE COAST GUARD CIVILIAN EMPLOYEE OF THE YEAR, THE
NONAPPROPRIATED FUND EMPLOYEE OF THE YEAR AND THE AUXILIARIST
PERSON OF THE YEAR PROGRAMS

- A. COAST GUARD APPROPRIATED FUND CIVILIAN EMPLOYEE OF THE YEAR
AWARD (AF CEOY) COMDTINST 12451.2A
- B. COAST GUARD NONAPPROPRIATED FUND EMPLOYEE OF THE YEAR AWARD
(NAF EOY) COMDTINST 12451.3A
- C. AUXILIARY MANUAL COMDTINST M16790.1F
- D. COMDT COGARD WASHINGTON DC 082058Z (ALCOAST 009/07)

1. CANCEL REF D.

2. THIS MESSAGE ANNOUNCES AND SOLICITS NOMINATIONS FOR THE COAST
GUARD AF CEOY, THE NAF EOY, AND THE AUXILIARIST PERSON OF THE YEAR
AWARDS. NOMINATION PACKAGES FOR AF CEOY MUST BE SUBMITTED IN THE
FORMAT AND MANNER PRESCRIBED IN REF A. NAF EOY NOMINATION
PACKAGES MUST BE SUBMITTED IN THE FORMAT PRESCRIBED IN REF B.
NOMINATION GUIDELINES AND DEADLINES FOR SELECTION OF THE
AUXILIARIST OF THE YEAR WILL BE SENT TO AUXILIARISTS AND DIRECTORS
OF AUXILIARY VIA SEPCOR AND THE PROGRAM WILL BE INCORPORATED IN AN
UPCOMING CHANGE TO REF C. ALL NOMINATIONS MUST CITE ACHIEVEMENTS
AND ACCOMPLISHMENTS PERFORMED IN CALENDAR YEAR 2006.

3. ALL NOMINATIONS FOR THE AF CEOY AND THE NAF EOY MUST BE
SUBMITTED IN LETTER FORMAT WITH COVER LETTER. THE COVER LETTER
MUST CONTAIN THE NAME, TITLE, RANK OR GRADE, AND COMMAND OF THE
NOMINATOR, THE NAME, TITLE, SERIES, GRADE, SOCIAL SECURITY NUMBER,
PHONE NUMBER, AND MAILING ADDRESS OF THE NOMINEE, AND THE NAME
AND PHONE NUMBER OF THE PERSON TO CONTACT FOR FURTHER
INFORMATION ON THE NOMINATION. REF (A) AND REF (B) CONTAIN THE
AWARD CRITERIA.

4. DETAILED LOGISTICAL INFORMATION WILL BE PROVIDED TO AWARDEES IN A SEPARATE ALCOAST.

5. ALL NOMINATIONS FOR THE AF CEOY AND THE NAF EOY MUST BE RECEIVED BY COMMANDANT (CG-1213) AND COMMANDANT (CG-1216) RESPECTIVELY BY COB 31 JANUARY 2007. ADDRESS QUESTIONS REGARDING THE AF CEOY TO MS. SHERRIE HAILSTORKS, COMMANDANT (CG-1213) AT (202)475-5318 AND NAF EOY TO MS. SHAQWEDA STRONG, COMMANDANT (CG-1216) AT (202)475-5357. FAX AF CEOY NOMINATIONS TO (202)475-5922 OR EMAIL TO SHERRIE.L.HAILSTORKS(AT)USCG.MIL. FAX NAF EOY NOMINATIONS TO (202) 475-5922 OR EMAIL TO SHAQWEDA.L.STRONG(AT)USCG.MIL. FOR INFORMATION ABOUT THE ELIGIBILITY REQUIREMENTS, SELECTION CRITERIA, NOMINATION PROCEDURES, OR ABOUT THE AWARD ITSELF, PLEASE REVIEW REF (A) AND (B) AT [HTTP://WWW.USCG.MIL/HQ/CGPC/CPM/POLICY/COMDTINST.HTM](http://WWW.USCG.MIL/HQ/CGPC/CPM/POLICY/COMDTINST.HTM).

6. ADDRESS QUESTIONS REGARDING THE AUXILIARIST OF THE YEAR PROGRAM TO LTJG MICHAEL OBRIEN AT (202)372-1264 OR EMAIL TO MICHAEL.J.OBRIEN(AT)USCG.MIL.

7. I STRONGLY ENCOURAGE YOU TO TAKE FULL ADVANTAGE OF THIS OPPORTUNITY TO NOMINATE DESERVING EMPLOYEES.

8. INTERNET RELEASE AUTHORIZED.

9. CAPTAIN M. C. COSENZA, ACTING DIRECTOR OF PERSONNEL MANAGEMENT, SENDS.

BT